



**STANDARD FORM FOR THE SUBMISSION OF INFORMATION REGARDING  
STATE AID GRANTED UNDER THE *DE MINIMIS* REGULATION DURING THE YEAR 2015**

**1. NAME AND NATURE OF AID**

1.1 Name of aid:

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1.2 General Description of the aid scheme:

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**2. LEVEL AT WHICH AID IS ADMINISTERED AND THE ENTITY GRANTING IT.**

2.1 At which level is the aid administered:

- ☐ Government
- ☐ Public Organisation
- ☐ Shareholder
- ☐ Other (please specify)

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**3. FORM OF AID.**

3.1 Form or instrument of the aid:

- ☐ grant
- ☐ loan
- ☐ tax relief
- ☐ interest subsidy
- ☐ loan servicing
- ☐ low-interest loan (*include details of how loan is secured*)
- ☐ guarantee (*include details of how guarantee is secured and charges incurred*)
- ☐ aid tied to an R & D contract concluded with industrial firms (*include details*)
- ☐ purchase or use of state property on favourable terms (*include details*)
- ☐ reduction in social security contributions
- ☐ supply of goods and services at concessionary prices
- ☐ import and / or excise duties relief
- ☐ other (please specify): .....

3.2 Further details including whether the aid is in cash or in kind, or in any other form (please specify):

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3.3 Give a precise description of the rules and conditions of application of the aid scheme, including in particular the relevant tax treatment, and whether the aid is granted automatically once certain objective criteria are fulfilled or whether there is an element of discretion for the competent authorities.

Please reply on a separate sheet and attach hereto.

**4. AIMS OF AID SCHEME.**

4.1 What are the aims of the aid scheme? :

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**5. BASIS.**

5.1 What is the legal and / or administrative basis for the aid or aid scheme?

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*Please attach a copy of the instrument constituting the legal and / or administrative basis for the scheme, including, where appropriate, the instruments to which reference is made in the legal and / or administrative basis.*

**6. AMOUNT OF AID UNDER THE AID SCHEME.**

6.1 What is the amount in financial terms of the total aid granted under the scheme during the reference period?

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6.2 Total number of beneficiaries during the reference period:

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**7. DURATION OF THE AID SCHEME.**

- 7.1 What is the duration of the aid? .....
- 7.2 Commencement date: .....
- 7.3 Termination date: .....

**8. REPAYMENT AND PENALTIES.**

- 8.1 In the case of failure by the recipient to comply with the conditions on which the aid was granted, does the scheme impose penalties and/or envisages the recoupment of aid from the recipient?

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**DETAILS OF PERSON SUBMITTING RETURN:**

NAME: .....

DESIGNATION: .....

ORGANISATION:.....

CONTACT No.:.....

SIGNATURE: ..... DATE:.....

NUMBER OF ATTACHMENTS/ FORMS INCLUDED: .....

## DETAILED INFORMATION REGARDING BENEFICIARIES AND AMOUNT OF STATE AID RECEIVED UNDER THE *DE MINIMIS* REGULATION

**(NOTE: INFORMATION SHOULD INCLUDE THE STATE AID GRANTED UNDER THIS SCHEME WHETHER PAID OR STILL DUE)**

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